



Job Description – Encap Drug Delivery

Title: Trainee Analyst

Reports to: Analytical Chemistry Manager

Based at: Livingston, Scotland

Salary Range: £DOE

About Encap Drug Delivery

Encap is an expanding international drug delivery company that develops innovative drug delivery solutions using its platform of proprietary technologies. Since its foundation in 1989, the company has evolved into a global player in the development and application of both traditional and novel drug encapsulation technologies that are supported by modern and commercial scale manufacturing facilities.

Our Mission is to provide our customers with unrivalled drug delivery solutions supported by a dedicated quality manufacturing capability to meet their product needs from early development and throughout the product life-cycle.

This is role reporting to the Analytical Chemistry Manager and be responsible for conducting stability studies. The ideal candidate will therefore have a chemistry or analytical chemistry background

Job Purpose:

To conduct analysis for stability studies

Key responsibilities and accountabilities:

1. Conduct analysis to support stability studies
2. Conduct analysis to validate/transfer methods
3. Analyse and report data accurately in a clear and concise manner
4. Write/update SOP's as required
5. Compilation of customer/client reports

Person Profile: Trainee Analyst

Personality:

Results oriented with a positive outlook and clear focus on high quality output: Reliable, tolerant and dependable: Comfortable dealing with senior managers, clients and customers: Enjoy working in a fast, stimulating environment. Goal-oriented: Willing to learn from others: Good communication/ presentation skills. Able to get on with others and be a team player, but is equally comfortable working independently when knowledge and skill level permits



Personal Situation

Able to work extended hours should that be required

Specific Job Skills:

Required:

- Experience of working in a chemistry laboratory.
- Some exposure to or experience with validation and transfer of methods
- Able to communicate well via written media with specific emphasis on report writing.
- Able to work to Standard Operating Procedures (SOP's).
- Cognizant with and can work to Laboratory safety standards
- Understanding of pharmaceutical stability studies

Desired:

- A chemistry degree (or equivalent qualification)
- Experience of stability studies within a pharmaceutical environment with formulations of drug products for pre-clinical and clinical trials
- Experience of using HPLC in a commercial environment
- Have experience of working within a cGMP/GLP environment.

Computer skills: Must be adept in use of MS Office, particularly Excel and Word, internet and e-mail

Literacy and Numeracy: Must be competent in writing reports both for internal use and for customers/clients. Must be competent in interpreting data.

Business Presentation Skills: Must be an excellent face-to-face and telephone communicator.

Remuneration Package:

Basic Salary: £DOE

Private Medical Insurance

Contributory pension scheme

Life Insurance

Contact Information

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